



**Berkshire RFU, in association with the Rugby Football Union are looking for a Rugby Safe Lead**

### **Berkshire RFU Rugby Safe Lead Description**

**Job Title:** Rugby Safe Lead

**Responsible to:** Berkshire Executive Committee.

### **Person Specification:**

- The candidate should have good knowledge of Regulation 9 (Player Safety) standards, promoting awareness and good practice of other player welfare initiatives. HEADCASE & Activate initiatives and regulations.
- That the candidate has experience of a role/s at club, university or school level.
- To hold a current DBS certificate.
- Will have completed a relevant first aid or equivalent training certificate.

### **Qualities & Attributes**

- Commitment to the welfare of children, young people, and adults at risk.
- Integrity, discretion, and professionalism, especially when handling sensitive information.
- Ability to communicate clearly and confidently with players, parents/carers, volunteers, and external agencies.
- Organised and reliable, able to maintain accurate records and follow procedures.
- Willingness to challenge poor practice appropriately and escalate concerns when required.
- Ability to work independently while knowing when to seek advice or refer matters onward.

### **Key Tasks**

- **Rugby Safe Champion**  
Act as a Rugby Safe Champion, utilising the RFU's Rugby Safe resources and guidelines (HEADCASE, Activate etc.) to promote best practice across the CB and clubs.  
Inspire and engage club Rugby Safe Leads and other volunteers to increase awareness of everyone's responsibility in supporting player welfare. Work with CB colleagues and other CB Rugby Safe Leads to ensure consistency of approach on player welfare matters.
- **Club Support**  
Act as a contact for clubs on behalf of the RFU, support clubs to increase awareness and understanding of Regulation 9, Rugby Safe and other player welfare topics. Engage with Club Rugby Safe Leads regularly including highlighting and sharing best practice examples.

## Key Tasks Contd.

- Local Planning and Initiatives  
Review and manage budget requirements for any local player welfare initiatives and the CB's FA/IC provision. Input into the CB local planning process, to identify funding for projects and opportunities to support player welfare across all levels of the game.
- First Aid / Immediate Care Pitch-side Provision  
Communicate to clubs the need for an annual review of a first aid specific risk assessment to ensure that every training session and match have the appropriate first aid (FA) and/or immediate care (IC) provision and is compliant with the RFU's Regulation 9.  
Facilitate an annual first aid specific risk assessment for the CB Representative Rugby programme to ensure that every training session and match have the appropriate FA/IC provision in place, in line with Regulation 9 (Player Safety).  
Have a process in place for the management of CB FA/IC supplies and equipment.
- Training  
Promote and/or organise training opportunities to ensure all CB Representative Rugby programme appointed first aiders and immediate care practitioners are trained and up-to-date with an appropriate level of qualification, in-line with RFU guidelines. Communicate FA/IC training opportunities with clubs to support them in ensuring their FA/IC provision is in-line with RFU guidelines.
- Reporting  
Ensure that the CB and clubs complete the Rugby safe and Player Welfare tab on their RFU Game Management profile. Highlight the need to keep records of player medical conditions, monitor injuries and report incidents/injuries in line with RFU guidelines, including RFU Reportable Events.

All applicants must complete the Berkshire RFU Safer Recruitment Application form and return it to Laura Lewis Berkshire RFU Safeguarding officer [laurajlewis@live.com](mailto:laurajlewis@live.com)